

## LifePath Systems

### Frequently Asked Questions

Request for Proposal (RFP) #02-2020  
08/01/2019

1. I wanted to see if we were still able to submit a proposal. Per the RFP it stated we needed to send an intent by July 19<sup>th</sup> so I was not sure if we missed the window.
  - *Submission of the Letter of Intent is optional. Vendor's who submit an intent to propose will receive notification of all questions received and LifePath's answers to those questions in addition to any addenda that are issued. If a letter of intent is not submitted, it will be the Vendor's responsibility to monitor LifePath's website to view answers to submitted questions and for any addenda issued for the RFP. All Proposals must be submitted with an **original and four (4) copies** to LifePath Systems, ATTN: Kate McCormick, 1515 Heritage Drive, Suite 105, McKinney, TX 75069 no later than **August 9, 2019 at 5:00p.m.***
2. What is the annual amount spent for this contract?
  - Services are being sought on an as needed basis. The maximum value of the contract may exceed \$25,000.00.
3. Will there be multiple vendors for this contract?
  - If more than one proposal is received, LifePath may select one or more respondents for award.
4. What are the incumbent vendors' rates for Temporary Licensed Staffing listed for this bid?
  - RFP 02-2020 is the first release for staffing of this scope. Incumbent rates are not applicable.
5. Will or does LifePath Systems utilize a Vendor Management System? If so what are the fee/percentage to our agency?
  - LifePath does not utilize a Vendor Management System.
6. Can our tax return be considered for this?
  - a. Provide a copy of a Certified External Audit for the past three (3) years.
    - If Certified External Audits are not required under the respondent's business type, a response indicating such would be sufficient.
7. I saw some open positions online for allied services (SLP, OT, LCSW, and LPC). For us to book these services would we need a separate bid? Would you still be our contact?
  - The RFP only encompasses nursing services at our Crisis Center. All other positions are through our Human Resources Department. For further information you can reach them at [humanresources@lifepathsystems.org](mailto:humanresources@lifepathsystems.org).
8. ...the link on page 39 for "Attachment E" – Conflict of Interest Questionnaire is "not found. Per the instructions for the RFP we are required to print this page and enter a signature in Box 7. Could you advise if there is another resource to access this required form?
  - Apologies, it looks like the State changed the link. Please use the following: <https://www.ethics.state.tx.us/data/forms/conflict/CIQ.pdf>.