



Answers to Questions asked by prospective bidders on the HRIS & PAYROLL RFP# 0123

Question #1: The RFP says the Center has 500+ employees, can you confirm the number of current active employees? This could include full-time, part-time, PRNs, W2, 1099, 1095.

Answer: The Center cannot give an exact number of employees; however, the Center is in search of a solution that can sustain 500 and more employees.

Question #2: Does the Center have a single sign-on vendor you would like to integrate with?

Answer: The Center currently uses Microsoft 365 for single sign-on.

Question #3: Who is the current payroll provider for the Center, if any?

Answer: The Center currently uses Paylocity for HR & Payroll.

Question #4: What is the Center most interested in evaluating during your demo of HRIS and Payroll systems?

Answer: The Center is in search of an all-encompassing solution that will include but not limited to modules for Onboarding, Payroll, Employee Management. As well as customizable fields such as assignment of position numbers.

Question #5: Does the Center have any pain points with the current systems?

Answer: Some but, not all of the Center's pain points include: lack of robust reporting capabilities, no automation with current on-boarding, no ability to assign position numbers and little to no support and/or training from the current vendor.

Question #6: Can the Center please provide a brief description of the work being done by your employees.

Answer: Please reference page 2 of the RFP, under Background Information.

Question #7: If you currently provide health insurance, with which carrier?

Answer: The Center currently provides health insurance through Blue Cross and Blue Shield, MetLife, MedCom and Employee Navigator.